March 6, 2020

Dear Hanover Park Regional High School District Community,

I would like to provide you with an update on developments regarding the Coronavirus (COVID-19). Over the past week, district officials and I have participated in meetings and conference calls with area superintendents along with local, county and state-wide officials. Based upon these conversations, the following items have been implemented:

- We will remain in close contact with our local officials in developing procedures. Our health officials continue to emphasize the importance of healthy habits to reduce the transmission of illness. They include:
  - Cover coughs and sneezes with a tissue or with your sleeve, not your hands.
  - Avoid touching eyes, nose and mouth.
  - Wash hands often, with soap and water for at least 20 seconds, especially after coughing or sneezing.
  - Keep your children home when they are sick. Children should not return to school unless they have been fever-free without medication for 24 hours.
  - Avoid people who are sick.
  - Clean and disinfect frequently-touched surfaces and objects.
  - If your child or family member does not feel well, see your doctor.

- We will continue to monitor field trips which take place over the next few months and will make determinations about them as the situation evolves.

- Please prepare for the possibility that schools could close in a sudden fashion. Please understand that if there is a closure, the district may not be able to bring students or staff into the buildings to retrieve personal belongings.

- District staff have been working to plan for a potential closure of schools. Through the use of PowerSchool and Google Classroom, teachers will be able to communicate with students in a remote-fashion using personal devices from home. If you do not have access to an electronic device for student educational use, please complete this Electronic Device Survey.

- School districts received additional guidance indicating that the provision of home instruction services may include online instruction or any other means developed to meet the needs of its students. Any day in which students impacted by a public health-related closure have access to home instruction services provided with the guidance mentioned above may count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement.

- Our custodial staff continues to disinfect and sanitize on a regular basis.

Thank you for your continued cooperation in keeping our students and staff safe and healthy.

Sincerely,

Maria C. Carrell
Superintendent of Schools